SKILL BASED ELECTIVE PAPER-1 II- B.A. POLITICAL SCIENCE TM/EM **ELEMENTARY PRACTICES IN POLTICAL PARTICIPATION** SEMESTER-III SUBJECT CODE:18BPO35S GUEST FACULTY: Prasanna Kumar.D. **UNIT-IV** 1.CITIZEN CHARTER Meaning of citizen charter Historical background of citizen charter Origin and growth Introduction in India 2. Understanding the need for citizen charter Citizenship Civil rights Constitutional remedies 3. Access to various departments in central and state governments Reporting Petition **FAQs** Specific telephone number Websites, portal. 4. Access to various departments

Printed chart of people's particular rights about the related govt offices

National state and local bodies

Public should be treated in a nice manner